

RESUMÉ – ANTHONY J. BUETTNER

Principle Owner of Buettner, Inc.

- August 2001 to Present
Owner – Buettner Inc.
- October 1998 to July 2000
Project Manager - Bogard Construction, Inc. - Santa Cruz, CA
Responsible for design review, estimating, assembly of bid packages, development and implementation of cost control systems, development and implementation of document control systems, schedule development, construction team coordination, contract development, construction observation, conflict resolution and customer satisfaction.

Construction Manager - Strategic Construction Management - Santa Cruz, CA
Responsible for all phases of owner representation throughout construction development program. Site development, design team selection, design review, cost estimating, bid assembly, contract administration, construction observation, conflict resolution, close out and over all customer satisfaction
- October 1995 to September 1998
Project Manager/Superintendent - Gordon - Prill, Inc. - Sunnyvale, CA
Responsible for design review, assembly of bid packages, development and implementation of cost control and document control systems, schedule development, construction team coordination, contract development, construction observation, conflict resolution and customer satisfaction.
- May 1992 to October 1995
Project Manager/Superintendent - Swenson Construction, Inc. - San Jose, CA
Responsible for development and implementation of cost control and document control systems, schedule development, construction team acquisition and coordination, contract development, site supervision, construction observation, conflict resolution and customer satisfaction.
- August 1983 to May 1992
Foreman / Journeyman Carpenter - Carpenters Union Local 1280

Education

Cabrillo College – Capitola, CA
Construction Management - Spring 1994
UBC (Cert. preparation) – Fall 2002
Construction Estimating – Spring 2002
Carpenters Training School - Santa Clara, CA 1983 - 1985
U.S. Air force Technical Training School, Graduate: March 1979
Sheppard Technical Center, Field Training, Detachment 507

Computer Proficiency

MS Excel, Lotus 123, Microsoft Word, WordPerfect, PowerPoint, Publisher as well as Sure Track, Primavera, Microsoft Project and Prolog and Project King.

Professional Registrations

Licensed General Contractor:
California #720011
Nevada #0070049

Military Experience

Sergeant - U.S. Air Force, Secret Clearance - Honorable Discharge 1983